

MCO HEALTH & SAFETY COMMITTEE MEETING

Date/Time: February 23, 2009 10:00am

Location: Egeler, Charles E. Reception and Guidance Center
3855 Cooper Street
Jackson, Michigan 49201

Present: RUO Adam Douglas, Chairman, MCO Executive Board, NRF
C/O Lori Conant, MCO Representative, SMT
C/O Chris Schmidt, MCO Representative, ECF
C/O Jeff Ries, MCO Representative, RGC
C/O David Altenbrant, MCO Representative, RGC
C/O Thomas Burke, MCO Representative, RGC
Dan Welihan, Environmental Health & Fire Safety Section, OSA
Catherine Bauman, Warden, LMF/CCU
Raymond Booker, Warden, RRF
Thomas Phillips, Warden, MPF
Kenneth McKee, Warden, IBC

Warden Phillips opened the meeting at 10am. Warden Bauman was welcomed as the new Warden Representative from Region I, she will be replacing Warden Phillips who is retiring at the end of the month. It was also noted that Warden McKee will assume the Warden Chairperson duties of this committee that were held by Warden Phillips.

1. Staff Key Issue at the Huron Valley Men's Complex.

Chairman Douglas indicated that it was reported that there was a shortage of keys for officers at HVM for officers on 1 on 1 assignments, preventing proper officer response. Warden Phillips shared the MCO Labor Management Meeting minutes from HVM for the month of December 2008. These meeting minutes stated that 20 extra sets of keys were now available and this issue has been resolved at HVM. Chairman Douglas will follow up with the MCO President from HVM to ensure everything is in place.

2. Rock Issue at the Lakeland Correctional Facility.

Chairman Douglas indicated that a grievance had been filed at this facility concerning this issue. A picture of a rock and of a prisoner's head that had been assaulted by a rock was shown to the committee. Warden Phillips stated that Deputy Warden Hoffner at the Lakeland facility had worked with the MCO President at this facility and this issue had also been resolved. Chairman Douglas asked this issue be tabled until next meeting so he could seek further clarification on this issue with staff from Lakeland.

3. Bulletproof Vests


Chairman Douglas indicated that with the Department allowing officer's to purchase their own vests, would it be possible for the Department to purchase these vests up front and have the officer's pay for them by deductions from their pay checks or working out a deal with the company to set up payment plans. He believes more officers would be interested in purchasing their own vests if they didn't have to come up with all the money up front. Warden McKee asked if there would be enough interest State-wide with enough officers wanting to purchase their own vests. Chairman Douglas and Warden McKee will follow up on these issues to see if there is enough interest and on any possible payment plans available to make this work.

4. Padlock Issue

Warden Phillips indicated that this issue still was with Norma Killough and he had not been given an update by her prior to this meeting.

Chairman Douglas presented Warden Phillips a plaque from MCO congratulating him on his retirement and his many years of service on the MCO Health & Safety Committee.

The meeting was concluded at approximately 11:30am. It was determined that the next MCO Health and Safety Committee meeting would be held at the Alger Maximum Security Facility in Munising on Monday, June 1, 2009. Warden Bauman graciously agreed to host this meeting.

Approved:  3-12-09
Adam Douglas, MCO Chairman Date

Approved: _____
Kenneth McKee, Warden, IBC Date

cc: Dennis Straub, Deputy Director, CFA
Committee Members
File

MCO HEALTH & SAFETY COMMITTEE MEETING

Date/Time: June 1, 2009 10am

Location: MCO Central Office
421 W. Kalamazoo St.
Lansing, Michigan 48933

Committee Members Present: C/O Adam Douglas, Chairman, MCO Executive Board, NRF
C/O Lori Conant, MCO Representative, SMT
C/O Chris Schmidt, MCO Representative, ECF
Andy Potter, MCO Vice President
Catherine Bauman, Warden, LMF/CCU
Raymond Booker, Warden, RRF
Ken McKee, Warden, IBC

Guests: Tom Tylutki, MCO President
Mel Grieshaber, MCO Executive Director

Warden McKee opened the meeting at 10am by thanking Tom Tylutki for allowing the meeting to take place at MCO Central.

1. Rock Issue at the Lakeland Correctional Facility – Follow Up

Warden McKee stated that he had followed up with Warden Howes at Lakeland. Warden Howes indicated that an agreement was reached at her facility that the larger rocks would be removed in the Spring. Warden Howes was going to follow up with Deputy Hoffner to ensure this was going to happen.

2. Bulletproof Vests

RUO Douglas asked if there was any further discussion concerning the possibilities to alleviate shortages at facilities; such as having staff buy their own through payroll deductions or if a company would work with the Department where officers could purchase them through the company on a payment plan.

Warden McKee followed up with Dave Fenby who stated that officers are allowed to purchase their own vests and no other follow up was taken with this on his part.

Warden McKee also followed up with Deputy Director Straub and it is felt that at this time with everything else going on in the Department, officers who wish to purchase their own vests can do so on their own accord.

3. WHV Hospital Coverage for Prisoners from the Maxey Facility

RUO Douglas stated that it was brought to his attention that staff are not being trained, equipped or aware of special security concerns needed when they are assigned to secure level V prisoners from Maxey. They do not have specific protocols/post orders as it relates to providing hospital coverage with these types of prisoners.

Warden McKee followed up with Warden Warren and she stated that issue had not been raised by her local MCO President or membership. Warden Warren stated they have good communication between all the facilities when covering a hospital assignment for another facilities prisoner. They have a list of those prisoners from Maxey who need special precautions. Deputy Warden Evans is currently revising the Hospital Post Orders to reflect some changes in this regard. It was agreed that the local MCO membership at WHV should start with bringing this issue to the local labor management meeting.

4. Asbestos Issue at KCF – Follow Up

RUO Douglas stated that they continue to hear about potential concerns regarding this issue. Warden McKee spoke with Warden Woods who stated that the facility does follow MIOSHA guidelines and that they have been working with Mike Kirkwood, Regional Sanitarian and Jeff Niemi, Regional Physical Plant Superintendent to ensure the floor tiles are being handled accordingly.

The meeting concluded at approximately 11:30am. It was determined that the next MCO Health and Safety Committee meeting would be held on Monday, August 31st, 2009. The specific meeting place will be determined prior to this meeting.

Approved: Adam Douglas 7-22-2008
Adam Douglas, MCO Chairman Date

Approved: Kenneth McKee 7/30/09
Kenneth McKee, Warden – IBC Date

cc: Dennis Straub, Deputy Director, CFA
Committee Members
File

MCO HEALTH & SAFETY COMMITTEE MEETING

Date/Time: October 5, 2009 10:00 AM

Location: Woodland Center Correctional Facility
9036 E. M-36
Whitmore Lake, Michigan 48189

Committee Members Present:

C/O Adam Douglas, Chairman MCO Executive Board, NRF
C/O Lori Conant, MCO Representative, SMT
C/O Chris Schmidt, MCO Representative, ECF
Andy Potter, MCO Vice President
Catherine Bauman, Warden, LMF
Raymond Booker, Warden, RRF
Ken McKee, Warden, IBC

Committee Members Absent:

Dan Welihan, Environmental Health & Fire Safety Section, OSA

Guests:

Ken Romanowski, Warden, WCC
Mary Parson, CMHP
John Rushbrook, CMHP
John Hassen, MCO, WCC
David Siler, MCO, WCC
Tom Tylutki, MCO President
Barbara Meagher, Deputy Warden, WCC
Irene Romans, CMHP
Pat Warren, WCC

Warden McKee opened the meeting at 10am by thanking Warden Romanowski for hosting the quarterly Health and Safety meeting at WCC.

1. Keys for staff to be able to access units without having to be let in/out - WCC

Warden Romanowski stated that these keys are for officers to get through the two special doors that have been constructed to keep sight and sound barriers from WCC and the Maxey prisoners that still exist. These doors will likely be removed when the juveniles are transferred out and a magnet locking system that is used throughout WCC will be looked at to place on these doors in the mean time.

2. TOB room having more than one prisoner in it at a time – WCC

Warden Romanowski stated that folding dividers will be put in place for more privacy type issues. Also spitter masks, mitts and a chest strap are all available to use when a prisoner gets very disruptive. Warden Bauman will forward the Safety Net DVD to Warden Romanowski and Mary Parson. The Safety Net was being piloted at Alger but is now being piloted at ICF. If the Safety Net can be used on mentally ill prisoners this may be an option for use at WCC.

3. Food slots for cell doors – WCC

Warden Romanowski and WCC MCO reps Hassen and Siler stated that officers at WCC are split on this issue. It has been agreed that some cell doors will need these slots for the more combative prisoners.

4. Bullet proof vests – Statewide

It was agreed upon to table this issue until next quarters meeting. C/O Douglas and VP Potter will look into specific vest makes and models. Warden McKee will look into the specifics as it relates to possible pay roll deductions for officers wanting to purchase their own vests. A statewide procedure with appropriate forms will need to be developed in order to make this process become a reality with proper approvals.

5. Cell Rush Training – ICF

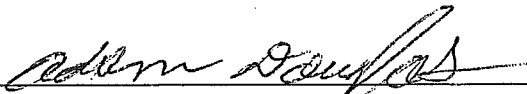
ICF MCO officials have been requesting training in cell rush techniques for non-ERT members and we were told the training was on hold pending Deputy Director Straub's approval of a module. Warden McKee forwarded all the committee members an e-mail from Brent Travelbee on 10/7/09 that approved this training at all CFA facilities.

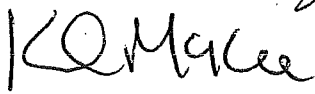
6. Mentally Ill Prisoners in Segregation/Sanctions – ICF

ICF MCO officials raised concerns about mentally ill prisoners being released from segregation after receiving misconducts for violent or threatening behavior. Warden McKee stated Policy had been updated and that mentally ill prisoners could not be given the sanction of detention but there is still a process in place that allows the facility to classify a mentally ill prisoner to administrative segregation. Warden McKee forwarded all the committee members an e-mail that Melody Wallace had put out on this subject.

The meeting concluded at approximately 11:45 AM and the committee was given the opportunity to tour WCC.

It was determined that the next MCO Health and Safety Committee meeting would be held on Monday January 11th, 2010 at 10:00 AM at the Thumb Correctional Facility. A/Warden Barnhart was contacted and has graciously agreed to host the meeting.

Approved:  10-29-09
Adam Douglas, MCO Chairman Date

Approved:  10/14/09
Kenneth McKee, Warden – IBC Date

cc: Dennis Straub, Deputy Director, CFA
Committee Members
File