

MINUTES OF:  
State Executive Board  
SEIU Local 526M  
April 12, 2017

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The meeting of the State Executive Board was called to order at 9:32 AM on Wednesday April 12, 2017 at the MCO Central Office in Lansing.

Roll call was taken and the following were present: Andy Potter, Tom Tylutki, Ed Clements, Ray Sholtz, Cary Johnson, Byron Osborn, Scott Waggoner, Brent Kowitz and Bill Henderson.

Motion by Ed Clements to go into executive session. Supported by Ray Sholtz. Motion carried.

Motion by Ed Clements to return from Executive session. Supported by Ray Sholtz. Motion carried.

Andy Potter's Report (Chief of Staff):

- Discussed with the board that the new MCO Employee Handbook has been finalized. Motion by Ray Sholtz to memorialize the new MCO Employee Handbook. Supported by Cary Johnson. Motion carried.
- Discussed the Fallen Officers Memorial and final details of the unveiling.
- Discussed upcoming "One Voice" meetings that the board will be attending. "One Voice" seeks to unite Corrections Officers throughout the country.
- Discussed the board attending the National Fallen Officers Memorial in Washington D.C.
- Reported that SEIU will conduct polling with MCO members.
- Discussed with the board Steve James, CMEC, be reimbursed for expenses by MCO and MCO to be reimbursed by the SEIU State Council. By consensus the board approved.
- Discussed an upcoming Conservative Member Engagement Training on April 19<sup>th</sup>.

Motion by Cary Johnson to go into Executive Session. Supported by Ray Sholtz. Motion carried.

Motion by Ed Clements to return from Executive Session. Supported by Scott Waggoner. Motion carried.

Andy Potter was excused at 10:45 AM.

Bill Henderson's Report (Treasurer)

- Reported on a bid for landscaping around the Fallen Officers Memorial. Motion by Ray Sholtz to authorize \$2900 for the landscaping. Supported by Scott Waggoner. Motion carried.

Crisis Fun Requests:

1. \$300 to help a member at MTU. Motion by Byron Osborn. Supported by Scott Waggoner. Motion carried.

2. \$300 to help a member at ICF. Motion by Scott Waggoner. Supported by Brent Kowitz. Motion carried.
3. \$300 to help a member at JCF. Motion by Ed Clements. Supported by Cary Johnson. Motion carried.
4. \$300 to help a member at JCF. Motion by Ed Clements. Supported by Cary Johnson. Motion carried.
5. \$300 to help an ARU officer. Motion by Byron Osborn. Supported by Cary Johnson. Motion carried.

Brent Kowitz Report (Recording Secretary):

- Presented the minutes for the March 14<sup>th</sup> and 15<sup>th</sup> State Executive Board and Board Appeals. Motion by Ed Clements to accept minutes as presented. Supported by Scott Waggoner. Motion Carried.
- Toured the Forensic Center on March 20<sup>th</sup>.
- Discussed an upcoming member engagement meeting in Jackson.
- Discussed with the board the upcoming Crisis Fund Gold Outing on August 18<sup>th</sup>. Motion by Ray Sholtz to allow up to \$1500 for startup costs for the outing. Supported by Ed Clements. Motion carried.

Andy Potter returned to the meeting at 12:30pm.

Anita Lloyd presented to the board a proposal for a brochure for “we do it so you don’t have to”. Motion by Ray Sholtz to approve \$1644.0 for 1000 brochures. Supported by Brent Kowitz. Motion carried.

Cary Johnson’s Report (Trustee):

- Reported on the SGT pilot program at JCF.
- Reported on “Lean” training and a recruitment session she attended.

Ray Sholtz Report (Trustee):

- Discussed an upcoming military member initiative at the Jacobetti Home for Vets in Marquette.

Byron Osborn’s Report (Trustee):

- Reported on a Facebook committee meeting on March 24<sup>th</sup> and the parameters set by the committee.
- Reported on an Efficiency Committee Meeting. Discussed vacancy and relief factors for CTO’s

Scott Waggoner’s Report (Trustee):

- Attended a Facebook committee meeting on March 24<sup>th</sup>.

Motion by Ray Sholtz to adjourn meeting at 2:10 pm. Supported by Cary Johnson. Motion carried.

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Roll call was taken and the following were present: Tom Tylutki, Ray Sholtz, Cary Johnson, Byron Osborn, Scott Waggoner, Brent Kowitz, Bill Henderson, Andy Potter, and Ed Clements

The Board heard the following appeals:

12-006-16	Richard Little	settled
25-003-15	William Frank	settled
25-004-15	Michael O’Kelley	settled
25-006-15	Timothy Gormley	settled
25-007-15	David Brault	settled
25-009-15	Matthew Lancaster	settled
27-002-17	David Smith	settled
48-003-16	Ruth Brown	settled
20-007-16	Cary Johnson	settled
35-001-17	Vickie Barnett	uphold
24-002-17	Sherlundra Ellis	uphold
54-001-17	Glenie Cross	uphold
12-005-16	Michael Peller	seek extension
35-009-16	Vickie Barnett	uphold.

Anita Lloyd presented an overview to the board of media advertisements for corrections officers week. Motion by Ed Clements to take a full page color ad for \$2191 in the Lansing State Journal and 50,000 impressions on MLIVE for \$570. Supported by Ray Sholtz. Motion carried.

Tom Tylutki’s Report (President):

- Announced that Cary Johnson has been appointed to the Departments Wellness Committee.
- Appointed Scott Waggoner to the New Millennial committee.
- Announced that Ray Sholtz has been appointed to the Departments Military Affairs committee.
- Reported on New Employee Schools:  
April 10- 140 new officers  
June – 100 new officers  
July – 40 new officers at WHV
- Reported on the south east Michigan Children’s Day picnic.
- Toured Parnell, Carson City, CFP, and WHV.
- Brought in Chereilyn Dunlap who presented to the board a vendor DMO called Golden Dental and discussed with the board their dental benefits.

As there was no further business to discuss a motion to adjourn was made by Ray Sholtz at 1:25 pm. Supported by Ed Clements. Motion carried.