

MINUTES OF:
State Executive Board & Board Appeals Meeting
SEIU Local 526M
Jan. 12-13, 2016

The meeting of the State Executive Board was called to order by President Tom Tylutki at 10:15 a.m. on Tuesday, Jan. 12 at the MCO Central Office in Lansing.

Roll call was taken and the following were present: Tom Tylutki, Andy Potter, Bill Henderson, Ed Clements, Paul Jones, Ray Sholtz, Byron Osborn, Cary Johnson and Brent Kowitz.

Bill Henderson reported on the following topics:

- Presented the budget guidelines for 2016. Motion by Brent Kowitz to accept the guidelines. Supported by Andy Potter. MOTION CARRIED.
- Crisis Fund requests:
 - Request from Bill Henderson to help a member at DDC. Motion by Byron Osborn for \$300. Supported by Ed Clements. MOTION CARRIED.
 - Request from Bill Henderson to help a member at MRF. Motion by Cary Johnson for \$300. Supported by Paul Jones. MOTION CARRIED.
 - Request from Brent Kowitz to help a member at SMT. Motion by Brent Kowitz for \$300. Supported by Ed Clements. MOTION CARRIED.
- General Fund requests:
 - Request from Tom Tylutki to donate money to the Clarence Hammond Memorial Hockey Game. Motion by Ed Clements for \$200. Supported by Bill Henderson. MOTION CARRIED.
- Motion by Ray Sholtz to lower the mileage reimbursement to 53 cents from 55 cents. Supported by Brent Kowitz. MOTION CARRIED.

Brent Kowitz reported on the following topics:

- Presented the minutes for the Dec. 8-9, 2015 Executive Board meeting. Motion by Ed Clements to approve the minutes as printed. Supported by Cary Johnson. MOTION CARRIED.
- Attended SEIU planning meeting for the international convention in Detroit.
- Discussed an upcoming Health and Safety meeting in St. Louis.

Andy Potter reported on the following topics:

- Discussed the gun bill and some of the process going forward.
- Discussed an upcoming US Supreme Court case involving union dues.
- Discussed leadership development initiatives with MCO.
- Discussed meeting with director and deputy director.
- Discussed possible staffing changes and union mode/design.
- Discussed changes in the grievance procedure.

Tom Tylutki reported on the following topics:

- Discussed a possible shift trade pilot program at Ojibway. Motion by Cary Johnson to accept the provisions of the pilot. Supported by Ed Clements. MOTION CARRIED.
- New employees school starting at WHV.
- Discussed an upcoming meeting at RGC with CTOs.
- Toured at Central Michigan.

- Will be participating in the MDOC strategic planning meeting.
- Will be attending a meeting with MAPO in January.
- Discussed the upcoming corrections officer of the year banquet. Motion by Ed Clements to pay for the officer's meal and a guest. Supported by Paul Jones. MOTION CARRIED.
- Discussed meeting with director and deputy director.

Cary Johnson reported on the following topics:

- Attended arbitration training.
- Attended SEIU planning meeting for the International Convention in Detroit.
- Discussed a workgroup to reengage MCO members.
- Discussed the results of the corrections fatigue assessment.

Ray Sholtz reported on the following topics:

- Discussed activities with the military members initiative.

As there was no further business to discuss, a motion was made by Ed Clements to adjourn at 4:02 p.m. Supported by Brent Kowitz. MOTION CARRIED.

The meeting of the State Executive Board was called to order by President Tom Tylutki at 10:09 a.m. on Wednesday, Jan. 13, 2016 at the MCO Central Office in Lansing.

Roll call was taken and the following were present: Tom Tylutki, Andy Potter, Bill Henderson, Ed Clements, Paul Jones, Ray Sholtz, Byron Osborn, Cary Johnson and Brent Kowitz.

The Board heard grievance appeals and took the following actions:

25-013-15	Thomas Aleck	Uphold Committee
24-003-15	Anthony Reader	Uphold Committee
48-004-15	Sheryl Shreve	Settled
64-009-15	Tonya Hodges	Settled

Staff reported on the status of the following grievances:

48-004-15	Sheryl Shreve	Settled
64-009-15	Tonya Hodges	Settled

Staff discussed several issues around the state.

The trustees conducted an audit. No issues were reported.

Discussed a few issues with the new Omni OEL.

As there was no further business to discuss, a motion was made by Cary Johnson to adjourn at 2:25 p.m. Supported by Ed Clements. MOTION CARRIED.

Respectfully Submitted,
Brent Kowitz
Recording Secretary

BK:al/opeiu459afl-cio

MINUTES OF:
State Executive Board & Board Appeals Meeting
SEIU Local 526M
Feb. 16-18, 2016

The meeting of the State Executive Board was called to order by President Tom Tylutki at 10:13 a.m. on Tuesday, Feb. 16 at the MCO Central Office in Lansing.

Roll call was taken and the following were present: Tom Tylutki, Bill Henderson, Ed Clements, Ray Sholtz, Byron Osborn, Cary Johnson and Brent Kowitz. Andy Potter and Paul Jones were excused.

Bill Henderson reported on the following topics:

- Presented the budget guidelines for November 2015. Motion by Cary Johnson to accept the guidelines. Supported by Ray Sholtz. MOTION CARRIED.
- Presented the budget guidelines for December 2015. Motion by Brent Kowitz to accept the guidelines. Supported by Byron Osborn. MOTION CARRIED.
- Discussed an upcoming meeting for the Fallen Officers Memorial Committee.
- General Fund requests:
 - Request from Arland Lavigne to help a member at Alger. Motion Byron Osborne for \$250. Supported by Paul Jones. MOTION CARRIED.
 - Request from Ed Clements to help a member at AMF. Motion Ed Clements for \$300. Supported by Ray Sholtz. MOTION CARRIED.
 - Request from Carlos Molina to help a member at KCF. Motion by Ed Clements for \$300. Supported by Byron Osborn. MOTION CARRIED.
 - Request from Dave Pasche to help a member at MTU. Motion Ed Clements for \$300. Supported by Brent Kowitz. MOTION CARRIED.
 - Request from Jon Hoath to help a member at LCF. Motion by Byron Osborn for \$300. Supported by Ed Clements. MOTION CARRIED.
 - Request from Dave Pasche to help a member at MTU. Motion by Byron Osborn for \$300. Supported by Ed Clements. MOTION CARRIED.
 - Request from Tom Tylutki to help a member at MTF. Motion by Ray Sholtz for \$300. Supported by Ed Clements. MOTION CARRIED.
- General Fund requests:
 - Request from Scott Wieland to help with Caro Operation Graduation 2016. Motion by Ed Clements to donate \$100. Supported by Ray Sholtz. MOTION CARRIED.
- Discussed bids for the Fallen Officers Memorial.

Cary Johnson reported on the following topics:

- Discussed the PTSD/Officer Fatigue Survey.
- Discussed a meeting on member engagement.
- Attended the Flint water drive initiative for MCO members.
- Attended the WHV recruits class introduction to MCO.
- Attended an arbitration at JCF.

Ray Sholtz reported on the following topics:

- Attended the Flint water drive initiative for MCO members.
- Discussed activities with the MCO military member's initiative.
- Attended a health and safety meeting at SLF for MCO.

Andy Potter joined the meeting.

Andy Potter reported on the following topics:

- Reported that bylaw changes have been submitted to SEIU for approval.
- Reported on the Flint water crisis and MCO's initiative to distribute water and information to MCO members and the community.
- Announced that Ray Sholtz has been appointed to sit on the Conservative Member Advisory Committee.
- Provided an update on staffing changes at MCO.
- Discussed the upcoming RUO hearing on Feb. 17 in Mason.
- Discussed issues surrounding Corrections Officer Fatigue Syndrome and surveys that are being analyzed.
- Discussed the Friedrichs lawsuit at the US Supreme Court and the impact of Justice Scalia's death.
- Discussed the upcoming SEIU international convention in Detroit.
- Discussed staff creating a proposal on ways to collect membership data (i.e. names, emails, phone numbers).

As there was no further business to discuss, a motion was made by Ray Sholtz to adjourn at 3:50 p.m. Supported by Ed Clements. MOTION CARRIED.

The meeting of the State Executive Board was called to order by President Tom Tylutki at 12:35 p.m. on Wednesday, Feb. 17, 2016 at the MCO Central Office in Lansing.

Roll call was taken and the following were present: Tom Tylutki, Andy Potter, Bill Henderson, Ed Clements, Paul Jones, Ray Sholtz, Byron Osborn, Cary Johnson and Brent Kowitz.

The Board attended a court hearing in Ingham County Circuit Court in Mason on the RUO lawsuit.

Brent Kowitz reported on the following topics:

- Presented the minutes for the Dec. 8-9 State Executive Board meeting. Motion by Bill Henderson to accept the minutes as printed. Supported by Ed Clements. MOTION CARRIED.
- Presented the minutes for the January 12-13 State Executive Board meeting. Motion by Ed Clements to accept the minutes as printed. Supported by Bill Henderson. MOTION CARRIED.
- Presented the minutes for the Nov. 30 State Executive Board meeting. Motion by Ed Clements to accept the minutes as printed. Supported by Bill Henderson. MOTION CARRIED.

- Reported on the health and safety meeting held in St. Louis.

Tom Tylutki reported on the following topics:

- Reported on the Closer to Home list.
- Attended a new employee school at Huron Valley Women’s.
- Announced a new employee school starting in Lansing next month.
- Discussed advanced training for chapter officials in the northern region in April.
- Discussed the loss of funded positions at RGC. No officers will be displaced.
- Motion by Brent Kowitz to authorize Tom Tylutki the authority to enter secondary negotiations with MDHHS. Supported by Ed Clements. MOTION CARRIED.
- Motion by Ed Clements to form a military members committee. Supported by Cary Johnson. MOTION CARRIED.
- The Board unanimously approved joining MAPO.
- Toured Pugsley and Central Michigan.
- Attended a CTO meeting at RGC.

As there was no further business to discuss, a motion was made by Ray Sholtz to adjourn at 1:28 p.m. Supported by Byron Osborn. MOTION CARRIED.

The meeting of the State Executive Board was called to order by President Tom Tylutki at 10:10 a.m. on Wednesday, Feb. 18, 2016 at the MCO Central Office in Lansing.

The Board heard grievance appeals and took the following actions:

64-006-15	Harold Gillespie	Arbitrate
02-005-15	Andy Potter et al.	Arbitrate
02-006-15	Andy Potter et al.	Arbitrate
CFO-065-13	Thomas Ringman	Withdraw
CFO-090-13	Antonio Harrison	Withdraw
CFO-091-13	Antonio Harrison	Withdraw
CFO-073-13	Antonio Harrison	Withdraw
18-009-15	April Clark	Accept settlement
15-009-15	Sheila Hamilton	Accept settlement
05-009-15	Greg Kozdemba	Withdraw
41-003-16	Malcolm Cook	Uphold
41-031-15	Malcolm Cook	Uphold
04-003-15	Jonathan Brandt	Arbitrate
43-012-15	Chris Martin	Uphold
35-003-15	Theresa Tenuta	Accept settlement

Staff reported on the status of the following grievances:

CFO-020-14	Eric Redmond	Settled
31-010-15	Darick Lake	Settled
31-002-15	Duane Christle	Settled
15-001-15	Melinda Kemp	Settled

15-026-15	Melinda Kemp	Settled
30-007-15	Dennis Vowell	Settled
48-008-14	Allen Orban	Settled
15-033-15	Sophia Webb	Settled
20-019-15	Anthony Danley	Settled

As there was no further business to discuss, a motion was made by Ed Clements to adjourn at 1:43 p.m. Supported by Brent Kowitz. MOTION CARRIED.

Respectfully Submitted,
Brent Kowitz
Recording Secretary

BK:al/opeiu459afl-cio

MINUTES OF:
State Executive Board & Board Appeals Meeting
SEIU Local 526M
March 22-23, 2016

The meeting of the State Executive Board was called to order by Andy Potter at 10:01 a.m. on Tuesday, March 22 at the MCO Central Office in Lansing.

Roll call was taken and the following were present: Andy Potter, Bill Henderson, Ed Clements, Ray Sholtz, Byron Osborn, Cary Johnson and Brent Kowitz. Tom Tylutki was excused.

Brent Kowitz reported on the following topics:

- Presented the minutes for the Feb. 16-18 State Executive Board meeting. Motion by Bill Henderson to accept the minutes as printed. Supported by Ray Sholtz. MOTION CARRIED.

Bill Henderson reported on the following topics:

- Presented the budget guidelines for January 2016. Motion by Ray Sholtz to accept the guidelines. Supported by Ed Clements. MOTION CARRIED.

Tom Tylutki reported on the following topics via phone:

- Reported that the DHHS secondary agreement has been signed and is awaiting Civil Service approval.
- Discussed a proposal from RMI concerning fixed day off bidding. Motion by Brent Kowitz to table the proposal, follow contract language, and reexamine in future bargaining. Supported by Byron Osborn. MOTION CARRIED.
- Discussed a letter of agreement concerning Article 17 and facilities approved for the 160 hours of overtime in a pay period.

Jeremy Tripp reported on the following topics:

- Discussed the officer dignity program meeting with Michigan State Police and Prosecuting Attorneys Association of Michigan.
- Discussed the Flint water drop and feedback from members.

Ray Sholtz reported on the following topics:

- Attended an SEIU Conservative Member committee meeting.
- Discussed an upcoming military members' meeting.

As there was no further business to discuss, a motion was made by Ed Clements to adjourn at 2:45 p.m. Supported by Byron Osborn. MOTION CARRIED.

The meeting of the State Executive Board was called to order by Andy Potter at 9:15 a.m. on Wednesday, March 23, 2016 at the MCO Central Office in Lansing.

Roll call was taken and the following were present: Andy Potter, Bill Henderson, Ed Clements, Ray Sholtz, Byron Osborn, Cary Johnson and Brent Kowitz. Tom Tylutki was excused.

The Board heard grievance appeals and took the following actions:

41-020-15	Kevin Mayfield	Uphold Committee
22-014-13	Rose Jones	Uphold Committee
22-015-13	Rose Jones	Uphold Committee
41-036-15	Jaarih Cosby	Accept Settlement
30-018-15	Virgil Thompson	Accept Settlement
51-009-15	Stephanie Thompson	Arbitrate
24-014-14	Anthony Reader	Accept Settlement
24-016-14	Anthony Reader	Accept Settlement
24-001-15	Anthony Reader	Accept Settlement
05-006-15	Matthew Dwyer	Combine w/AP et al.
05-012-15	Jarrett Richardson	Combine w/AP et al.
05-002-15	Jeff Armbrustmacher	Combine w/AP et al.
29-019-15	Russel Doyle	Accept Settlement
05-007-15	Bryan Wilcox	Accept Settlement
15-015-15	Megan Littrup-Dean	Arbitrate
32-004-15	Steve Zoerner	Uphold Committee

Staff reported on the status of the following grievances:

51-005-15	Douglas Spedoske	Settled
51-004-15	Douglas Spedoske	Settled
44-007-15	Michael Bryce	Settled
44-001-16	Nicole Sheffield	Settled
42-001-16	Debra Weiss	Settled
42-002-16	Donald Walls	Settled
42-003-16	William VanPoppelen	Settled
49-007-15	Shawn Blanchett	Settled
20-021-15	Daryl Fields	Settled
24-011-14	Richard Strang	Settled
35-011-15	Robert Wickstrom	Settled
05-064-15	Chris Jackson	Settled
CFO-021-15	Jasmine Lee	Settled
27-005-15	Derick Rogers	Settled
CFO-063-14	Thomas Catterall	Split Decision

Motion by Bill Henderson to approve the same funding as last year for the Crisis Fund Golf Outing.

Supported by Ray Sholtz. MOTION CARRIED.

Motion by Bill Henderson to approve \$1,000 for Crisis Fund Golf Outing prizes. Supported by Ray Sholtz. MOTION CARRIED.

Jeff Foldie reported on the following topics:

- Reported on the decision of the RUO case and legalities with it.

- Reported on a ULP filed at Central Michigan.
- Discussed an issue at Parnell concerning an MCO chapter official.
- Discussed an upcoming arbitration on overtime (32 hour) rule.
- Discussed future steward and advanced steward training.
- Discussed updating OEL chart.

Cary Johnson reported on the following topics:

- Discussed ongoing findings of the Corrections Fatigue surveys and possibly partnering with the MDOC to move the program.
- Toured Huron Valley Women's.
- Discussed issues with the Security Threat Group and possible partnerships with the MDOC.

Andy Potter reported on the following topics:

- Discussed with the Board their phone calls to chapter leaders on MCO's new initiatives.
- Motion by Brent Kowitz to authorize same amount as last year for other union locals fundraisers and activities. Supported by Bill Henderson. MOTION CARRIED.
- Discussed ongoing with the State Council and initiatives like the 2020 plan.
- MCO won the RUO suit at the Circuit Court.
- Simon Greer will be here on 4/12 to continue facilitation of MCO's new structure.
- Flint water crisis group photo will be taken 4/14. Everyone who donated to the Flint water drive will get together for a photo at the water warehouse in Flint. Tentatively scheduled for 2 p.m. (may be earlier).
- Discussed moving to a paperless voting system. Anita Lloyd and Stephanie Short presented to the Board a proposal for electronic surveys and voting. Motion by Bill Henderson to do a trial for online contract surveys. Supported by Cary Johnson. MOTION CARRIED.
- MSP requested a donation for Child Advocate Center along the Montcalm/Ionia County line.
- Reported that Paul Jones effectively resigned his position on the Board.

As there was no further business to discuss, a motion was made by Bill Henderson to adjourn at 3:40 p.m. Supported by Ray Sholtz. MOTION CARRIED.

Respectfully Submitted,
Brent Kowitz
Recording Secretary

BK:al/opeiu459afl-cio

MINUTES OF:
State Executive Board & Board Appeals Meeting
SEIU Local 526M
April 13-14, 2016

The meeting of the State Executive Board was called to order by President Tom Tylutki at 10:05 a.m. on Wednesday, April 13, 2016 at the MCO Central Office in Lansing.

Roll call was taken and the following were present: Tom Tylutki, Andy Potter, Bill Henderson, Ed Clements, Ray Sholtz, Brent Kowitz, Byron Osborn, and Cary Johnson.

The Board heard grievance appeals and took the following actions:

44-020-15	Robert Thayer	uphold committee
51-007-15	Darrin Johnson	uphold committee
35-001-16	Dustin Boyak	uphold committee
35-002-16	Skip Barnett	uphold committee
CFO-102-15	Patricia Lee	uphold committee
52-006-15	Mary Baldwin	uphold committee

Staff reported on the status of the following grievances:

15-013-16	Georgian Stan	settled
15-012-15	Johnetta Robinson	settled
24-017-14	John Large	settled

Staff member Jeff Foldie reported on the following topics:

- Discussed the ruling in the RUO case. The state has filed an appeal.
- Discussed a ULP at Central Michigan.

Bill Henderson reported on the following topics:

- Presented the budget guidelines for February 2016. Motion by Brent Kowitz to accept the guidelines as presented. Supported by Ed Clements. MOTION CARRIED.
- Reported on a fallen officers' committee meeting and the timeline for the new memorial.
- Reported on a Crisis Fund meeting.
- Crisis Fund requests:
 - Request from Branden Terhaar to help a member at Muskegon. Motion by Byron Osborn for \$500. Supported by Ed Clements. MOTION CARRIED.
 - Request from Stephen Gibas to help a member at ARU. Motion by Bill Henderson for \$300. Supported by Byron Osborn. MOTION CARRIED.
 - Request from Dave Pasche to help a member at MTU. Motion by Andy Potter for \$300. Supported by Bill Henderson. MOTION CARRIED.
- General Fund requests:
 - Request from Chris McDaniel to sponsor Dansville youth baseball. Motion by Byron Osborn for \$200. Supported by Ed Clements. MOTION CARRIED.

- Request from Stephen Gibas to help with a fundraiser for a member. Motion by Byron Osborn for \$200. Supported by Cary Johnson. MOTION CARRIED.

Andy Potter reported on the following topics:

- Reported that MCO has reached a tentative contract with MCOPS.
- Reported on a staff meeting and that staff will be assigned to committees. Also, discussed timeliness issues on grievance and emails sent to chapter leaders.
- Updated the Board on the upcoming SEIU convention.
- Discussed updating data and membership lists of officers.
- Discussed P.A. 415 training. Trying to have discussion with the Department to improve training.
- The Flint water crisis group photo was canceled.
- Discussed upcoming steward training and advanced arbitration training.

As there was no further business to discuss, a motion was made by Ed Clements to adjourn at 4:02 p.m. Supported by Byron Osborn. MOTION CARRIED.

The meeting of the State Executive Board was called to order by Tom Tylutki at 9:50 a.m. on Thursday, April 14, 2016 at the MCO Central Office in Lansing.

Roll call was taken and the following were present: Tom Tylutki, Andy Potter, Bill Henderson, Ed Clements, Cary Johnson, Ray Sholtz, Brent Kowitz and Byron Osborn.

Andy Potter reported on the following topics:

- Reported on the upcoming SEIU convention.
- Reported on the PTSD surveys that were completed.
- Motion by Bill Henderson to donate \$3,000 for MSP for a Child Advocate Center along the Montcalm/Ionia county line. Supported by Byron Osborn. MOTION CARRIED.

Brent Kowitz reported on the following topics:

- Presented the minutes for the March 22-23, 2016 State Executive Board meeting. Motion by Ed Clements to accept the minutes as presented. Supported by Bill Henderson. MOTION CARRIED.
- Reported on an upcoming Health and Safety meeting at Pugsley.
- Attended a Crisis Fund meeting.

Staff member Jeremy Tripp reported on the following topics:

- Motion by Byron Osborn to donate \$2,500 to the MDP Legacy Dinner. Supported by Ed Clements. MOTION CARRIED.

Tom Tylutki reported on the following topics:

- Attended a meeting with Cops Trust.
- Attended a meeting at WHV. Reported on some easements to the BFOQ positions.
- Toured Newberry, Chippewa, Ojibway, and Kinross.
- Discussed an upcoming meeting with MAPO.

Byron Osborn reported on the following topics:

- Attended a Crisis Fund meeting.
- Toured URF.
- Has been appointed chair of the MCO Facebook committee.

Cary Johnson reported on the following topics:

- Has been appointed as chair of the uniform committee.
- Requesting information from chapters on security threat groups.
- Motion by Ray Sholtz to send a Board member to a Desert Waters training on PTSD. Supported by Bill Henderson. MOTION CARRIED.
- Attended a Crisis Fund meeting.

Ray Sholtz reported on the following topics:

- Discussed an event on April 23 at Great Lakes National Cemetery for military members in Holly, MI.
- Motion by Ed Clements to add a box on MCO vouchers to support the military members' initiative. Supported by Brent Kowitz. MOTION CARRIED.
- Motion by Bill Henderson to approve the purchase of 100 t-shirts for military members' initiatives. Supported by Brent Kowitz. MOTION CARRIED.

Motion by Cary Johnson to post the positions and job descriptions that were presented to the Board by the Chief of Staff for the restructuring of MCO, in accordance with applicable CBAs. Supported by Byron Osborn. MOTION CARRIED.

As there was no further business to discuss, a motion was made by Ed Clements to adjourn at 3:02 p.m. Supported by Cary Johnson. MOTION CARRIED.

Respectfully Submitted,
 Brent Kowitz
 Recording Secretary

MINUTES OF:
State Executive Board & Board Appeals Meeting
SEIU Local 526M
May 25-26, 2016

The meeting of the State Executive Board was called to order by Tom Tylutki at 9:52AM on Wednesday, May 25 at the MCO Central Office in Lansing.

Roll call was taken and the following were present: Tom Tylutki, Bill Henderson, Ed Clements, Ray Sholtz, Scott Waggoner, Byron Osborn, Cary Johnson and Brent Kowitz. Andy Potter was excused.

Jeremy Tripp reported on the following topics:

- Reported on legislature issues concerning House Bill 5677.

Andy Potter joined the meeting at 10:19AM.

Brent Kowitz reported on the following topics:

- Reported on charges filed against a union official at Oaks. Motion by Cary Johnson to not refer the charges to trial. Supported by Ray Sholtz. MOTION CARRIED.

Andy Potter reported on the following topics:

- Debriefed the Central Committee meeting with the board.
- Discussed a meeting with the chair of the Corrections Committee. Jeremy Tripp also attended.
- Discussed the upcoming transition and re-structure of the staff at MCO:
 - a) Reported on how the changes are going so far;
 - b) Update on hiring a temp;
 - c) Simon Greer will be here on 6/1 to prepare for upcoming staff meeting; and
 - d) Update what the staff meeting with Simon will look like on 6/22 & 6/23.
- Discussed upcoming Steward training on June 6th.
- Reported on the PTSD program. The department has committed to engaging in the process with Desert Waters to study PTSD.
- Reported that a date has been set for Cops Day (July 20th at the Ionia Free Fair).
- Reported on the SEIU convention held in Detroit. Discussed a partnership with AFSCME that is developing.
- Reported on working with Jeff, Lori, and Stephanie on adjustments for Grievance Procedure.

Tom Tylutki reported on the following topics:

- Congratulated the board on their election to the State Executive Board.
- Discussed transfers from WHV to DDC and DRC.
- Reported that the MCO Scholarship Committee has been named: Bill Henderson, Cary Johnson and Ray Sholtz.
- Discussed new employee school starting on June 6th.

- Discussed the overtime OMNI system and issues leaders are having with the program.
- Discussed a meeting with MAPO that MCO has joined.

Cary Johnson reported on the following topics:

- Reported on an arbitration hearing at Cotton facility.
- Reported on her attendance at the SEIU International Convention in Detroit.
- Reported on the next Uniform Committee meeting is set for June 16th at Kinross.
- Discussed PTSD press release that is out today.

Ray Sholtz reported on the following topics:

- Reported on the Military Members Initiative and encouraged Chapter Officials to have officers participate in the program.

Scott Waggoner reported on the following topics:

- Discussed issues with employee searches.

As there was no further business to discuss, a motion was made by Ed Clements to adjourn at 2:40 p.m. Supported by Ray Sholtz. MOTION CARRIED.

The meeting of the State Executive Board was called to order by Andy Potter at 10:02AM on Thursday, May 26, 2016 at the MCO Central Office in Lansing.

Roll call was taken and the following were present: Andy Potter, Bill Henderson, Ed Clements, Ray Sholtz, Scott Waggoner, Cary Johnson, Byron Osborn and Brent Kowitz. Tom Tylutki was excused.

The Board heard grievance appeals and took the following actions:

64-010-15	Angela Coudenys	Uphold Committee
15-008-15	Robin Ribbron	Arbitration
20-020-15	Steve Hammond	Arbitration
39-003-15	Shawn Welch	Arbitration
25-001-16	Lars Peterson	Accept Settlement

Staff reported on the status of the following grievances:

64-006-15	Harold Gillespie	Settled
49-030-14	Robin Sanders	Denied
15-006-16	Kimberly Gray	Settled
27-007-16	Raymond Grames	Settled
27-002-16	Bernie Balmes	Settled
30-006-15	Kannika Crowley	Settled
51-009-15	Stephanie Thompson	Settled
40-006-16	Nick Lanctot	Settled

Tom Tylutki joined the meeting at 12:35PM.

Staff discussed issues from around the state with the board. Staff dismissed.

Motion by Brent Kowitz to renew yearly the contract with Crime Stoppers for \$5,000 reward in the name of C/O Clarence Hammond who was murdered while in uniform. Supported by Cary Johnson. MOTION CARRIED.

Cary Johnson and Andy Potter were excused at 2:30PM.

Bill Henderson reported on the following topics:

- Presented the budget guidelines for March 2016. Motion by Ed Clements to accept guidelines as presented. Supported by Ray Sholtz. MOTION CARRIED.
- Reported on his attendance at the SEIU International Convention in Detroit.
- Crisis Fund Requests:
 - Request from Paul Jones to help a member at RGC. Motion by Bill Henderson for \$300. Supported by Ed Clements. MOTION CARRIED.
 - Request from Carlos Molina to help a member at KCF. Motion by Ed Clements for \$300. Supported by Bill Henderson. MOTION CARRIED.
 - Request from Adam Earley to help a member at RMI. Motion by Bill Henderson for \$500. Supported by Cary Johnson. MOTION CARRIED.
 - Request from Adam Earley to help a member at RMI. Motion by Byron Osborn for \$300. Supported by Cary Johnson. MOTION CARRIED.

Byron Osborn reported on the following topics:

- Reported on his attendance at the SEIU International Convention in Detroit.

Brent Kowitz reported on the following topics:

- Reported on his attendance at the SEIU International Convention in Detroit.
- Presented the minutes for April 13th-14th State Executive Board Meeting. Motion by Ed Clements to accept the minutes as printed. Supported by Ray Sholtz. MOTION CARRIED.

As there was no further business to discuss, a motion was made by Ed Clements to adjourn at 2:40 p.m. Supported by Ray Sholtz. MOTION CARRIED.

Respectfully Submitted,
Brent Kowitz
Recording Secretary

BK:tn

MINUTES OF:
State Executive Board & Board Appeals Meeting
SEIU Local 526M
June 16, 2016

The meeting of the State Executive Board was called to order by Tom Tylutki at 10:00 a.m. on Thursday, June 16th in Newberry.

Roll call was taken and the following were present: Andy Potter, Scott Waggoner, Bill Henderson, Ed Clements, Ray Sholtz, Byron Osborn, Cary Johnson and Brent Kowitz, and Tom Tylutki.

Bill Henderson reported on the following topics:

- Presented the budget guidelines for April 2016. Motion by Cary Johnson to accept the guidelines. Supported by Ray Sholtz. MOTION CARRIED.
- Reported on a fundraiser for an Absconder Recovery Unit member.
- Motion by Ray Sholtz to donate a \$100 half page advertisement for the U.P. Regional Labor Federation. Supported by Cary Johnson. MOTION CARRIED.
- Motion by Ed Clements to donate \$250 to Veterans Serving Veterans, a fundraiser for disabled veterans. Supported by Cary Johnson. MOTION CARRIED.
- Reported on his tour of Baraga and Alger Correction Facilities.

Brent Kowitz reported on the following topics:

- Discussed an upcoming Health and Safety meeting at Ojibway.
- Participated in the Emergency Management training scenarios in Jackson which involved all Jackson facilities and the Emergency Response Team.
- Reported on his attendance at a meeting at Pugsley on its closure.
- Reported on his tour of Alger, Newberry, Kinross, and Chippewa facilities.

Andy Potter (Chief of Staff) reported on the following topics:

- Debriefed the board on regional meetings at Pugsley and the Oaks.
- Reported on the progress of the transition of the MCO central staff.
- Discussed PTSD and the importance it has on corrections reform.
- Discussed possible changes to the MCO grievance procedure and solicited input from the board.
- Encouraged the board to identify a lead negotiator for upcoming bargaining. Motion by Brent Kowitz to appoint Tom Tylutki as lead negotiator for MCO in upcoming state bargaining. Supported by Ray Sholtz. MOTION CARRIED.
- Asked the board approval to retain Mitch Bean for upcoming bargaining. Motion by Ed Clements to authorize MCO to retain Mitch Bean for upcoming bargaining. Supported by Bill Henderson. MOTION CARRIED.
- Reported on his appointment to a panel through SEIU with five states to discuss Right to Work laws.
- Asked board approval to continue Simon Greer's contract through the end of September. Motion by Cary Johnson to allow Andy Potter to negotiate an extension

contract with Simon Greer to finalize the MCO staff transition. Supported by Ed Clements. MOTION CARRIED.

- Asked for board approval for \$400 to support Wayne State Labor Studies. Motion by Bill Henderson for a \$400 half page advertisement for the Labor Studies Center at Wayne State University. Supported by Brent Kowitz. MOTION CARRIED.

Cary Johnson reported on the following topics:

- Discussed an upcoming Uniform Committee meeting.
- Discussed a press release on PTSD and the Marshall Project.
- Reported on the MCO Scholarship Committee.
- Reported on her attendance at a meeting at the Oaks over the closure of Pugsley.

Byron Osborn reported on the following topics:

- Reported on his attendance at a meeting at the Oaks over the closure of Pugsley.
- Reported on his tour of Kinross, Chippewa, Alger, and Newberry.

Ray Sholtz reported on the following topics:

- Reported on the MCO Scholarship Committee.
- Reported on his attendance at the regional meetings at Pugsley concerning their closure.

Scott Waggoner reported on the following topics:

- Reported on his attendance at a meeting at Pugsley over its closure.
- Discussed exploring options with the MCO website.
- Reported on his tours of Kinross, Alger, Chippewa, and Newberry.
- Reported on his attendance at a meeting at the Oaks over the closure of Pugsley.

Tom Tylutki reported on the following topics:

- Reported on upcoming dates: Board Meeting 7/19/16; Ionia Fair Cops Day 7/20/16; and Board Appeals 7/21/16.
- Reported on meetings at the Oaks on the closure of Pugsley. Discussed the Resource Manual that was distributed. Thanked board members and staff who were in attendance with him at the Oaks.
- Discussed Steward Training held on 6/7/16.
- Thanked the board for their confidence in electing him Bargaining Chair.
- Reported on tours of Alger, Pugsley, and Cooper Street.
- Reported on tour of Pugsley the day the closure was announced. Toured during the 1st shift.

As there was no further business to discuss, a motion was made by Ed Clements to adjourn at 12:49PM. Supported by Ray Scholtz. MOTION CARRIED.

Respectfully Submitted,
Brent Kowitz
Recording Secretary
BK:tn

MINUTES OF:
State Executive Board & Board Appeals Meeting
SEIU Local 526M
July 19, 2016

The meeting of the State Executive Board was called to order by Tom Tylutki at 10:00 AM on Tuesday, July 19 at the MCO Central Office in Lansing.

Roll call was taken and the following were present: Tom Tylutki, Ed Clements, Ray Sholtz, Scott Waggoner, Byron Osborn, Cary Johnson and Brent Kowitz. Andy Potter and Bill Henderson were excused.

Anita Lloyd reported on the following topics:

- Discussed with the board doing bargaining questionnaires using survey monkey.
- Motion by Byron Osborn to discontinue paper mailings of KYI & the MCO report and go to electronic mailings. Supported by Scott Waggoner. MOTION CARRIED.

Jeremy Tripp reported on the following topics:

- Discussed upcoming state House races and the MCO endorsement process.
- Motion by Ray Sholtz to endorse Ron Schafer for Ionia Judge and Kyle Butler for Ionia County Prosecutor. Supported by Brent Kowitz. MOTION CARRIED.
- Motion by Ed Clements to be involved in the Uniform Lives Matter Coalition. Supported by Ray Sholtz. MOTION CARRIED.

The Board heard grievance appeals and took the following actions:

41-010-16	Malcolm Cook	Uphold Committee
41-016-16	Malcolm Cook	Uphold Committee
41-018-16	Malcolm Cook	Uphold Committee
41-014-16	Malcolm Cook	Uphold Committee
41-015-16	Malcolm Cook	Uphold Committee
41-017-16	Malcolm Cook	Uphold Committee

Staff reported on the status of the following grievances:

20-020-15	Steve Hammond	Settled
20-005-15	Glenn King	Granted
07-003-16	Jeffery Beard	Settled
07-004-16	Keith Davern	Settled
31-001-16	Kurt Stowell	Accept Settlement
15-008-15	Robin Ribbron	Settled
27-011-16	Kari Elledge	Settled
49-004-16	Charles Coy	Settled
04-001-16	Michael Bufkin	Settled
42-005-16	Larry Osterhout	Settled
39-003-16	Christopher Ward	Settled
40-008-16	Phil Abbott	Settled
12-005-15	Carlos Molina	Accept Settlement

Tom Tylutki reported on the following topics:

- Presented the budget guidelines for May 2016. Motion by Brent Kowitz to accept the guidelines as presented. Supported by Ray Sholtz. MOTION CARRIED
- Reported that the Michigan Reformatory has been placed on a transfer freeze.
- Reported the new recruit academy class has been named the Barry Wickman Class.
- Discussed outgoing transfers at Pugsley.
- Discussed lawsuits at WHV concerning the B.F.O.Q
- Reported to the board on a serious assault on a member at Woodland.
- Reported on tours of Cotton and The Oaks.

Cary Johnson reported on the following topics:

- Discussed a recent meeting with Phillip Tripp in Jackson who is running for State House.
- Discussed the policy variance that has been instituted on uniforms.

Motion by Brent Kowitz to go into executive session at 3:08 p.m. Supported by Cary Johnson. MOTION CARRIED. The board returned from executive session at 3:19 p.m.

As there was no further business to discuss, a motion was made by Ed Clements to adjourn at 3:20 p.m. Supported by Brent Kowitz. MOTION CARRIED.

The meeting of the State Executive Board was called to order by Tom Tylutki at 10:00AM on Thursday, July 21, 2016 at the MCO Central Office in Lansing.

Roll call was taken and the following were present: Andy Potter, Tom Tylutki, Ed Clements, Ray Sholtz, Scott Waggoner, Cary Johnson, Byron Osborn and Brent Kowitz. Bill Henderson was excused.

The Board heard grievance appeals and took the following actions:

15-049-15	Anthony Sahl	Arbitration (personal)
51-007-16	Charles Bradford	Uphold Committee (personal)

Tom Tylutki reported on the following topics:

- Discussed an issue with the gas mask exempt list as it pertains to day activity shifts. Motion by Brent Kowitz to follow the collective bargaining agreement. Supported by Ray Sholtz. MOTION CARRIED.
- Discussed with board a letter of agreement at MCF concerning consecutive days off. Motion by Ray Sholtz to approve the agreement. Supported by Brent Kowitz. MOTION CARRIED.
- Discussed changing the MCO crisis fund and military relief fund to 501 (c) status and adopt bylaws. Motion by Ray Sholtz to change both to 501 (c) status. Supported by Byron Osborn. MOTION CARRIED

- Discussed sponsoring a tee for the MAPO gold outing. Motion by Byron Osborn to sponsor a tee for \$250 for the outing. Supported by Ed Clements. MOTION CARRIED.
- Discussed an upcoming meeting with the coalition for bargaining.

Andy Potter reported on the following topics:

- Updated the board on the Pugsley Closure.
- Debriefed the board on the June staff meetings.
- Updated the board on the changes with staff assignments.
- Will be sending information to chapter officials concerning new duties for staff.
- Reported that the new employee handbook for staff is in the completion process.
- Discussed with the board a request from MBP to sponsor a booth at the U.P. State fair to promote correction officers and MCO. Motion by Ed Clements to donate \$410. Supported by Ray Sholtz. MOTION CARRIED.
- Updated the board on the interview process for hiring new positions.
- Debriefed the board on a meeting with other SEIU locals concerning Right to Work and our union's approach.
- Updated the board on new contract and bylaw mailings.
- Discussed with the board a recent conservative member engagement committee meeting.

Cary Johnson reported on the following topics:

- Discussed movement with the civil rights committee and out lines some possible objectives.
- Discussed matters regarding the grievance procedure.

Ray Sholtz reported on the following topics:

- Discussed different methods to conduct the trustee audit.
- Discussed the conservation member committee meetings.
- Reported that military pins for MCO members have been approved by the department.
- Discussed MCO purchasing military member pins to be purchased by members. Motion by Cary Johnson to purchase the pins. Supported by Andy Potter. MOTION CARRIED.

Brent Kowitz reported on the following topics:

- Discussed an upcoming health and safety meeting at Ojibway.
- Discussed the upcoming MCO crisis fund golf outing at Ledge Meadows.

As there was no further business to discuss, a motion was made by Ed Clements to adjourn at 3:02 p.m. Supported by Ray Sholtz. MOTION CARRIED.

Respectfully Submitted,
 Brent Kowitz
 Recording Secretary
 BK:vm

MINUTES OF:
State Executive Board & Board Appeals Meeting
SEIU Local 526M
August 17, 2016

The meeting of the State Executive Board was called to order by Tom Tylutki at 10:00 AM on Wednesday, August 17 at the MCO Central Office in Lansing.

Roll call was taken and the following were present: Tom Tylutki, Ed Clements, Ray Sholtz, Byron Osborn, Cary Johnson, Brent Kowitz, Andy Potter and Bill Henderson. Scott Waggoner was excused.

Anita Lloyd and Jeremy Tripp reported on the following topics:

- The Officer Dignity movement by MCO. Motion by Ed Clement to authorize up to \$15,000.00 for video presentations on Officer Dignity. Supported by Cary Johnson. Motion carried.

Bill Henderson reported on the following topics:

- Discussed the progress on the Officer Memorial at MCO
- Discussed moving the MCO sign and improving landscaping on the property. Motion by Ed Clements to authorize up to \$5,000.00 to move the MCO sign and improve landscaping on the property. Supported by Brent Kowitz. Motion carried.

Brent Kowitz reported on the following topics:

- Presented the minutes for the June 16th, July 19th, and July 21st State Executive Board meetings. Motion by Ed Clements to approve the minutes. Supported by Ray Sholtz. Motion carried.

Andy Potter reported on the following topics:

- Asked the board for leeway up to \$1,500.00 to make a decision on general office items. I.E. phones, computers. There was a unanimous board consensus to give leeway.
- Discussed with the board removing the voluntary deduct for C.O.P.E. from the MCO expense voucher and adding pac fund application on the back. Unanimous permission from the board.
- Updated the board on the Pugsley closure and staff that will be attending meetings to answer questions.
- Discussed with the board the MCO grievance process. Consensus is to re-evaluate after a year.
- Updated the board on the interview process and changes thus far with staff.
- Reported on the progress of the new MCO employee handbook.
- Discussed upcoming bargaining with OPEIU
- Reported on an upcoming Conservative Member Engagement Committee meeting.
- Discussed next year's Law Enforcement Torch Run for Special Olympics.

- Reported on his attendance at ACA in August and state to state trends affecting corrections.
- Spoke to Local 517M concerning MCO changes
- SEIU opt in opportunity for member electoral contact programs. Consensus of the board is to not opt in.
- Reported that Chereyn Dunlap is working on frequently asked questions for member benefits.
- Reported on a conference call with the board. (Ray Sholtz was absent):
- Discussed a fundraiser for uniforms United Legislation that would make it mandatory life sentence for killing a uniformed person. Motion by Brent Kowitz to contribute up to \$15,000.00. Supported by Cary Johnson. Motion carried.
- Reported on fundraiser to support the well-being of Michigan's children. Motion by Ed Clements to donate \$2,000.00 to the fundraiser. Supported by Cary Johnson. Motion Carried.
- Discussed a lawsuit at HVW. The board consensus was to lend support as much as needed to the members involved.

Brent Kowitz was excused at 1:45 p.m., Cary Johnson continued the minutes.

Tom Tylutki reported on the following topics:

- Reported that the Lawton Center will be adding 2 F.T.E's (CTO's) for parolee transportation
- Discussed a meeting with the department on Cops trust.
- Updated the board on the Pugsley closure.
- Reported on a phone poll concerning an arbitration case at WHV.
- Received a request from the Special Olympics Torch Run for a donation to their annual conference. Motion by Bill Henderson to donate the same amount as last year. Supported by Ed Clements. Motion carried.
- Discussed a new employee class starting at WHV.
- Discussed a recent escape at NCF.
- Discussed an upcoming arbitration hearing on the 32 hr/top half of the seniority list mandatory overtime issue.

Byron Osborn reported on the following:

- Discussed an issue at URF concerning seniority with those who were hired through community colleges.

Ray Sholtz reported on the following:

- Discussed issuing service pins in September to faculty advocates. Also discussed cost, design, and inventory.
- Discussed that the military members will be providing security in Fowler Michigan for the Michigan Vietnam Memorial Moving Wall.
- Looking to do a volunteer project in Marquette at Jacobetti V.A. home.
- Discussed the phone system at MCO
- Discussed the mentorship program for chapter leaders and training.

As there was no further business to discuss, a motion was made by Ed Clements to adjourn.
Supported by Ray Sholtz. Motion Carried

MINUTES OF:
State Executive Board & Board Appeals Meeting
SEIU Local 526M
August 18, 2016

The meeting of the State Executive Board was called to order 10:05AM on Thursday, August 18, 2016 at the MCO Central Office in Lansing.

Roll call was taken and the following were present: Andy Potter, Tom Tylutki, Ed Clements, Ray Sholtz, Cary Johnson, Byron Osborn and Brent Kowitz, and Bill Henderson. Scott Waggoner was excused.

The Board heard grievance appeals and took the following actions:

07-001-16	Adam Early et al.	Arbitrate
31-001-16	Kurt Stowell	Accept Settlement
64-001-16	Kenny Hunter	Accept Settlement
15-022-15	Rita Wise et al.	Uphold Committee
29-004-16	Brandon Bell	Accept Settlement
05-002-16	Tiffany Klunder	Uphold
12-002-16	Carlos Molina	Overtured-moved to pre-arb
35-009-15	Heather Semasky	Arbitrate
35-010-15	Heather Semasky	Arbitrate

Staff reported on the status of the following grievances:

02-006-15	Andy Potter et al.	Settled
CFO-035-14	Marvin Mims et al.	Settled
CFO-008-15	Mel Grieshaber et al.	Settled
CFO-005-15	Dale Ashford	Settled
CFO-009-15	David Rincher	Settled
CFO-003-15	Robert Moon et al.	Settled

Cary Johnson reported on the following topics:

- Reported on her attendance at T.I.S.M. training. Discussed how it relates to PTSD.
- Discussed developments with the Civil Rights Committee.
- Discussed a recent audit of grievances conducted by board members.

Bill Henderson reported on the following topics:

- Presented the budget guidelines for June 2016. Motion by Ray Sholtz to accept the report as given. Supported by Ed Clements. Motion Carried.
- Crisis Fund Requests:
 - Request from Eric Stott for \$300 to help a member at DRF. Motion by Ed Clements for. Supported by Scott Waggoner. MOTION CARRIED.

- Request from Mark Dunn for \$300 to help a member at ECF. Motion by Ed Clements for. Supported by Byron Osborn. MOTION CARRIED.
- Request from Bill Henderson for \$300 to help a member at SRF. Motion by Ray Sholtz. Supported by Ed Clements. MOTION CARRIED.
- Request from Eric Hemmila \$300 to help a member at MBP. Motion by Cary Johnson. Supported by Byron Osborn. MOTION CARRIED.
- Request from Robert Gable for \$300 to help a member at KCF. Motion by Byron Osborn. Supported by Cary Johnson. MOTION CARRIED.

As there was no further business to discuss, a motion was made by Ed Clements to adjourn at 2:02 p.m. Supported by Ray Sholtz. MOTION CARRIED.

Respectfully Submitted,
Brent Kowitz
Recording Secretary
BK:vm

MINUTES OF:
State Executive Board & Board Appeals Meeting
SEIU Local 526M
August 24, 2016

The meeting of the State Executive Board was called to order by Tom Tylutki at 10:00 AM on Wednesday, August 24 at the MCO Central Office in Lansing.

Roll call was taken and the following were present: Andy Potter, Tom Tylutki, Ed Clements, Ray Sholtz, Cary Johnson, Byron Osborn and Brent Kowitz, and Scott Waggoner. Bill Henderson was excused

Cary Johnson presented the board findings on the membership survey's bargaining received by MCO.

Tom Tylutki reported on the following topics

- Discussed an issue concerning crossing work lines.
- Discussed issues and received feedback on upcoming state bargaining.

Anita Lloyd discussed the redesign of the MCO report with the board. Motion by Brent Kowitz to obtain ISS UU for the MCO website to replace the MCO report at a cost of \$420.00 per year. Supported by Cary Johnson. MOTION CARRIED

As there was no further business to discuss, a motion was made by Ed Clements to adjourn at 3:40 p.m. Supported by Cary Johnson. MOTION CARRIED.

Respectfully Submitted,
Brent Kowitz
Recording Secretary
BK:vm

MINUTES OF:
State Executive Board & Board Appeals Meeting
SEIU Local 526M
August 26, 2016

The meeting of the State Executive Board was called to order 9:30AM on Friday, August 26, 2016 at the MCO Central Office in Lansing.

Roll call was taken and the following were present: Andy Potter, Tom Tylutki, Ed Clements, Ray Sholtz, Cary Johnson, Byron Osborn and Brent Kowitz, Bill Henderson, and Scott Waggoner

Listened to presentations from new MCO employees Tara Nichol, Jim McHenry and Olivia Toretta.

Ray Sholtz was excused

Andy Potter, Chief of Staff, reported on the following topics:

- Discussed purchasing flash drives for recording training videos for chapter officials. Motion by Bill Henderson to purchase flash drives for recording training videos. Motion supported by Scott Waggoner. Motion Carried.
- Discussed with the Board purchasing two ergonomic work stations for the office. Motion by Ed Clements to purchase two ergonomic work stations for the office. Motion supported by Byron Osborn. Motion Carried.

As there was no further business to discuss, a motion was made by Ed Clements to adjourn at 1:45 p.m. Supported by Byron Osborn. Motion Carried.

Respectfully Submitted,
Brent Kowitz
Recording Secretary
BK:vm

MINUTES OF:
State Executive Board
SEIU Local 526M
September 20, 2016

The meeting of the State Executive Board was called to order at 11:39 AM on Tuesday, September 20, 2016 at the MCO Central Office in Lansing.

Roll call was taken and the following were present: Andy Potter, Tom Tylutki, Ed Clements, Ray Sholtz, Cary Johnson, Byron Osborn, Brent Kowitz, Scott Waggoner and Bill Henderson.

Bill Henderson's report: (treasurer)

- Presented the budget guidelines for July, 2016. Motion by Ray Sholtz to accept the guidelines as presented. Supported by Ed Clements. Motion Carried.

Request from Bill Henderson to help a member at SMT. Motion by Brent Kowitz for \$500. Supported by Ed Clements. MOTION CARRIED.

Request from Bill Henderson to help a member at FOA. Motion by Byron Osborn for \$300. Supported by Ed Clements. MOTION CARRIED

Request from John Hoath to help a member at LCF. Motion by Brent Kowitz for \$300. Supported by Ed Clements. MOTION CARRIED

Brent Kowitz report: (Recording Secretary)

- Presented the minutes for the state executive board meetings on August 17th, August 18th, August 24th, and August 26th. Motion by Ed Clements to approve the minutes as presented. Supported by Scott Waggoner. Motion carried.
- Reported that the MCO Crisis Fund Golf Outing raised \$5,659.52. Thanked all the staff, board, and volunteers for their assistance.
- Attended the Employees Day Picnic in South East Michigan.

Andy Potter's report: (Chief of Staff)

- Reported on the progress of new employees.
- Reported and debriefed the board on the Kinross riots and our initiative moving forward.
- Reported to the board on the new MCO hand book and its progress.
- Congratulated the board and staff who helped with the MCO bargaining.
- Discussed with the board taking out newspaper ads throughout the state concerning the Kinross riot. Motion by Cary Johnson to authorize up to \$10,000 for newspaper ads throughout the state. Supported by Ray Sholtz. Motion carried.
- Updated the board on the Pugsley closure.
- Discussed an upcoming Conservative Member Engagement Committee listening tour.

- Informed the board that Jeff Foldie and the legal department will be handling all grievances.
- Reported to the board on the establishment of MCO mentorship program.

Tom Tylutki's report: (President)

- Discussed the Kinross riot with the board.
- Thanked the board for their efforts during MCO bargaining with OSE.
- Discussed attending a meeting at Kinross with members to discuss the riot.
- Discussed a new employee school starting at the old Kinross Correctional Facility.
- Announced that there were 15 layoffs from the Pugsley closure.
- Attended the employee's day picnic in South East Michigan.
- Discussed a new employee school starting in Lansing.

Ray Sholtz Report: (Trustee)

- Reported on military member's initiative in Fowler, Michigan. Thanked all MCO volunteers who attended.
- Discussed an upcoming meeting for the military members program.

Motion by Ed Clements to adjourn at 3:01 pm. Supported by Byron Osborn. Motion Carried.

MINUTES OF:
State Executive Board
SEIU Local 526M
September 21, 2016

The meeting of the State Executive Board was called to order at 2.20 PM on Wednesday, September 21, 2016 at the MCO Central Office in Lansing.

Roll call was taken and the following were present: Andy Potter, Tom Tylutki, Ed Clements, Ray Sholtz, Cary Johnson, Byron Osborn, Brent Kowitz, Scott Waggoner and Bill Henderson.

Tom Tylutki's report: (president)

- Discussed radio interviews he participated in concerning the Kinross riot.

Cary Johnson's report: (Trustee)

- Discussed an issue with training Trinity staff
- Reported on a MCO retention meeting and discussed some of their initiatives for retaining members
- Discussed PTSD and follow up with the Kinross riot
- Attended the employee picnic in Southeast Michigan

Motion by Ed Clements to adjourn at 3:22 pm. Motion supported by Byron Osborn. Motion Carried.

MINUTES OF:
State Executive Board
SEIU Local 526M
October 18, 2016

The meeting of the State Executive Board was called to order at 10:15 AM on Tuesday, October 18, 2016 at the MCO Central Office in Lansing.

Roll call was taken and the following were present: Andy Potter, Tom Tylutki, Ed Clements, Ray Sholtz, Cary Johnson, Brent Kowitz, Scott Waggoner and Bill Henderson. Byron Osborn was excused.

Bill Henderson's report (Treasurer):

- Presented the budget guidelines for August 2016. Motion by Brent Kowitz to accept the guidelines as presented. Supported by Andy Potter. Motion Carried.
- Crisis Fund Requests (4)
 1. \$300 to help a member at MTU. Motion by Ray Sholtz. Supported by Ed Clements. Motion carried.
 2. \$300 to help a member at West Shoreline. Motion by Bill Henderson. Supported by Ed Clements. Motion carried.
 3. \$300 to help a member at MTU. Motion by Ray Sholtz. Supported by Byron Osborn. Motion carried.
 4. \$300 to help a member at the Forensic Center. Motion by Ed Clements. Supported by Scott Waggoner Motion carried.

Andy Potters Report (Vice President):

- Discussed employee training with MCO's new employees.
- Discussed upcoming bargaining with OPEIU. Motion by Ed Clements to grant Andy Potter the authority to bargain with OPEIU and establish a bargaining team. Supported by Scott Waggoner. Motion carried.
- Debriefed the board on the Kinross riots and MCO's engagement with officers who were on scene.
- Met with Governor Snyder's COS on issues in corrections
- Brought in Tara Nichol (Member engagement) to discuss with the board several new discounts and perks for MCO members including Great Lakes Shipwreck Museum, SEIU member benefits, Detroit Red Wings, Grand Rapids Griffins and Port Huron Prowlers. Motion by Bill Henderson to approve \$2550 to purchase the discounts for the perks. Supported by Ed Clements. Motion carried.

Tom Tylutki's Report (President):

- Reported on discussions with expanding the 120-hour overtime maximum to 160 hours of overtime at other institutions.
- Thanked the board and staff for all of their efforts with the Kinross cookout.
- Toured the Kinross Correctional Facility with Senator Wayne Schmidt.

- Discussed with the board the MCO mentorship program and announced that Cary Johnson has been appointed the point person.

Cary Johnson's Report (Member at Large):

- Welcomed ideas for the mentorship program for chapter representatives.
- Discussed an upcoming Military Members cookout sponsored by the Cotton Facility. Motion by Ray Sholtz to approve the same money donated last year to fund the cookout. Supported by Ed Clements. Motion carried.

Ray Sholtz Report (Member at Large):

- Reported to the board on a Conservative Member Engagement Committee listening tour.

Brent Kowitz Report (Recording Secretary):

- Reported to the board on a Health and Safety Committee meeting at Ionia Correctional Facility.
- Presented the minutes for the September 20th and 21st 2016 State Executive Board Meetings. Motion by Ed Clements to approve the minutes as presented. Supported by Scott Waggoner. Motion Carried.

The Board went in to Executive Session at 2:00pm and returned at 2:08pm.

As there was no further business to discuss a motion was made by Ed Clements to adjourn at 2:10 p.m. Supported by Ray Sholtz. Motion carried.

MINUTES OF:
State Executive Board
SEIU Local 526M
October 19, 2016

The meeting of the State Executive Board was called to order at 10:00 AM on Wednesday, October 19, 2016 at the MCO Central Office in Lansing.

Roll call was taken and the following were present: Tom Tylutki, Ed Clements, Ray Sholtz, Cary Johnson, Brent Kowitz, Scott Waggoner, Byron Osborn and Bill Henderson. Andy Potter was excused.

The Board heard the grievance appeals and took the following actions:

27-003-16	JC Short	impose settlement
41-022-16	Dawn Gale	arbitrate
06-002-16	Michael Chantelois	impose settlement
41-037-16	Malcolm Cook	uphold committee
27-013-16	Dan Shaffer	uphold committee
18-012-16	Nicole Wells	uphold committee
25-003-16	Kevin Shumpert	uphold committee
49-028-15	Jerry LeClerc	uphold committee
41-029-16	Aubrey Lyons	arbitrate (personal)

Meeting was adjourned at 2:35 p.m. Motion by Ed Clements. Supported by Scott Waggoner. Motion carried.

MINUTES OF:
State Executive Board
SEIU Local 526M
December 5, 2016

The meeting of the State Executive Board was called to order at 10:00 AM on Monday, December 5, 2016 at the MCO Central Office in Lansing.

Roll call was taken and the following were present: Andy Potter, Tom Tylutki, Ed Clements, Ray Sholtz, Cary Johnson, Byron Osborn, Scott Waggoner and Bill Henderson. Brent Kowitz was excused.

Bill Henderson's report (Treasurer):

- Reported on a fundraiser for a member at WHV. Motion by Ray Sholtz to supplement Latese Walls out of pocket expenses (receipts provided). Supported by Ed Clements. Motion carried.
- Presented the budget guidelines for September 2016. Motion by Ed Clements to accept the guidelines as presented. Supported by Cary Johnson. Motion carried.

Crisis Fund Requests:

1. \$500 to help a member at JCF. Motion by Bill Henderson. Supported by Ray Sholtz. Motion carried.
2. \$300 to help a member at IBC. Motion by Byron Osborn. Supported by Ed Clements. Motion carried.
3. \$300 to help a member at Woodland. Motion by Ed Clements. Supported by Brent Kowitz. Motion carried.
4. \$300 to help a member at Baraga. Motion by Ed Clements. Supported by Byron Osborn. Motion carried.
5. \$300 to help a member at JCF. Motion by Scott Waggoner. Supported by Ray Sholtz. Motion carried.
6. \$300 to help a member at WHV. Motion by Ed Clements. Supported by Scott Waggoner. Motion carried.
7. \$500 to help a member at WHV. Motion by Ed Clements. Supported by Bill Henderson. Motion carried.
8. \$300 to help a member at ARV. Motion by Ed Clements. Supported by Scott Waggoner. Motion carried.
9. \$300 to help a member at ARF. Motion by Ed Clements. Supported by Bill Henderson. Motion carried.
10. \$300 to help a member at WHV. Motion by Byron Osborn. Supported by Ed Clements. Motion carried.
11. \$500 to help a member at Baraga. Motion by Ed Clements. Supported by Byron Osborn. Motion carried.

Cary Johnson's report (Trustee):

- Reported on an upcoming fundraiser at JCF on December 16th. Motion by Ed Clements to donate \$200 for the fund raiser. Supported by Brent Kowitz. Motion Carried.

Andy Potters report (Chief of Staff):

- Discussed with the board and viewed the Officer Dignity Video produced by MCO.
- Announced that Olivia Toretta has taken over information technology duties for MCO.
- Reported to the board that all MCO staff will be attending harassment training.
- Updated and discussed with the board the Fallen Officers Memorial.
- Reported that the National Institute for Justice grant for Desert Waters research was not accepted.
- Reported that the hearings over the KCF riot have been postponed.
- Discussed a debriefing with the 10 largest unions concerning the past election.
- Discussed an upcoming Conservative Member Engagement Committee meeting.
- Discussed upcoming bargaining with O.P.E.I.U.

The board went into Executive Session at 1:55 pm on a motion by Ed Clements.

Supported by Ray Sholtz. Motion carried.

Motion by Ed Clements to return from Executive Session at 3:00 pm. Supported by Ray Sholtz. Motion carried.

Byron Osborn Report (Trustee):

- Reported on his attendance at an arbitration hearing at Woodland.

Cary Johnson's Report (Trustee):

- Reported on the JCF fundraiser for military veterans.
- Attended a fundraiser for an Officer at WHV.
- Attended a Veterans Day fundraiser at JCF and Woodland.

Ray Sholtz Report (Trustee):

- Discussed a military members meeting and their upcoming initiatives.
- Attended a Veterans Day fundraiser at JCF and Woodland.

Tom Tyutki's Report (President)

- Reported on his attendance at LCF for Labor Management.
- Discussed an upcoming unfair Labor Practice hearing at Central Michigan.
- Discussed an upcoming meeting with the Department concerning prisoner classification.
- Toured CFP, IBC, Cotton, Alger, Marquette, Baraga, and Ojibway.
- Reported that the prescription drug provider will be changing January 1, 2017.
- Meeting with the DHH's Deputy Director on the Officer Dignity Initiative.
- Discussed an issue with probationary officers being added to the voluntary and mandatory overtime lists.
- Discussed the closer to home transfer list
- Reported on a phone poll conducted on the Thumb set days off vote. The board unanimously voted to let the vote stand.

As there was no further business to discuss a motion was made by Ed Clements to adjourn at 3:50 p.m. Supported by Ray Sholtz. Motion carried.

MINUTES OF:
State Executive Board
SEIU Local 526M
December 6, 2016

The meeting of the State Executive Board was called to order at 9:05 AM on Tuesday, December 6, 2016 at the MCO Central Office in Lansing.

Roll call was taken and the following were present: Tom Tylutki, Ed Clements, Cary Johnson, Brent Kowitz, Scott Waggoner, Byron Osborn and Bill Henderson. Andy Potter and Ray Sholtz were excused.

The Board heard the grievance appeals and took the following actions:

49-025-15	Kareem Hailey	Withdraw
05-020-15	Robert Thalen	Arbitrate
15-009-16	Dianna Callahan	Withdraw
15-015-16	Jhonna Robinson	Withdraw
20-010-16	Ronald Piper	Withdraw
20-011-16	James Sims	Withdraw
29-001-16	Jason McClain	Arbitrate
29-003-16	Russell Doyle	Arbitrate
42-004-16	Daniel Fleming	Withdraw
49-002-16	Charles Coy	Withdraw
52-003-16	Shawn Flack	Withdraw
15-004-16	Amy Godlewski	Impose
15-021-16	Pamela Cann	Impose
02-009-16	Scott Waggoner	Move to Pre-arb
42-008-16	John Centeno	Withdraw
42-009-16	John Centeno	Withdraw
25-010-16	Robert Gallagher	Withdraw
07-005-16	Samantha Chism	Withdraw
15-018-16	Melanie Cowper	Withdraw
20-013-16	Daniel Castilla	Withdraw
20-016-16	Christopher Bouldrey	Withdraw
20-017-16	Leonel Trevino	Withdraw
42-006-16	Reginald Burns	Withdraw
48-003-16	Ruth Brown	Arbitrate

Staff reported the status of the following grievances to the Board:

04-006-16	Tim Antes	Settled
CFO-043-15	Rodney Pickett	Settled
15-031-16	Melinda Kemp	Settled
15-047-16	Melinda Kemp	Settled
02-005-15	Andy Potter et al.	Split
15-015-15	Megan Littrup-Dean	Split
15-049-15	Anthony Sahl	Settled

Tom Tylutki was excused at 1:45pm.

Brent Kowitz Report (Recording Secretary):

- Presented the minutes for the October 18th and 19th State Executive Board meetings. Motion by Ed Clements to accept the minutes as presented. Supported by Cary Johnson. Motion carried.
- Attended a fundraiser at JCF for military veterans.

Cary Johnson's Report (Trustee):

- Presented a proposal to the board for the Officer Dignity Memorial event on May 7, 2017. Motion by Ed Clements to authorize up to \$50,000 for the event. Supported by Scott Waggoner. Motion carried.

Meeting was adjourned at 2:57 p.m. Motion by Cary Johnson. Supported by Ed Clements. Motion carried.